

## **Consent to Emergency Admission to CareClub.**

**Occasionally on evenings when you have not reserved a session with CareClub for your child(ren), you may be unavoidably delayed, and unable to contact either school or CareClub.**

**In such an emergency, we offer in conjunction with the school, a “emergency admission” to the Club. This service is offered only for children registered with the club.**

**The system works as follows.**

**If you are unable to collect your child{ren} from school by 4-00 pm on a normal school day, and unable to inform the school of your emergency, the school will place the child{ren} into CareClub’s care. CareClub will then care for the child in the normal manner and all the normal procedures and polices of the club will apply regarding payment and late collection charges and so forth. CareClub will only be able to accept the child{ren] if a place is available.**

**If you wish to take advantage of this service then please complete the details below, and sign the authorization.**

**One copy will be kept in CareClub the other will be kept in the school office.**

<b>Full Name of Child.(ren)</b>
<b>Name of Parent or Guardian authorising action.</b>
I authorise Ladymount Primary School to place my child{ren} into CareClub in the event of an emergency, and when no authorised person is able to collect them by 4-00pm. I agreed to pay CareClub for an afternoon session and any late collection charges occurred. Signed..... Date.....
<b>This authorisation will remain in place until we receive written instructions to cancel it. 1 copy of this document to be kept by CareClub and 1 copy by Ladymount Primary School.</b>